



Guidelines for examiners

Information for Examiners Regarding Assessment

These guidelines must be prepared by the course coordinator or the person responsible for designing the exam assignment.

Examiners are expected to familiarize themselves with this document and any relevant information related to the assessment and their role as examiners.

Purpose of the Examiner Guidelines

The purpose of these guidelines is to ensure a shared understanding of the assessment criteria among all examiners. This helps promote fair and consistent evaluation of student performance.

In accordance with Section 11-7, third paragraph of the Universities and University Colleges Act, written examiner guidelines must be prepared for all exams.

Specific examiner guidelines are required for final-year courses and courses assessed with letter grades (A-F).

Information to be Completed by the Course Coordinator

Study Programme	Bachelor's / Master's Programme in
Course Code	
Course Title	
Term	
Credits	
Assessment Scale	
Assessment Method	
Exam Date	
Course Coordinator	

Assessment Criteria

Exam responses must be assessed based on the learning outcomes defined in the course description.

Course description	
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Specification of Assessment Criteria Based on Learning Outcomes

(This section must be completed for subjects with final exams/final assessments, final-year courses, or courses with letter grades (A-F). For other courses, it is sufficient to refer to the learning outcomes in the course description.)

