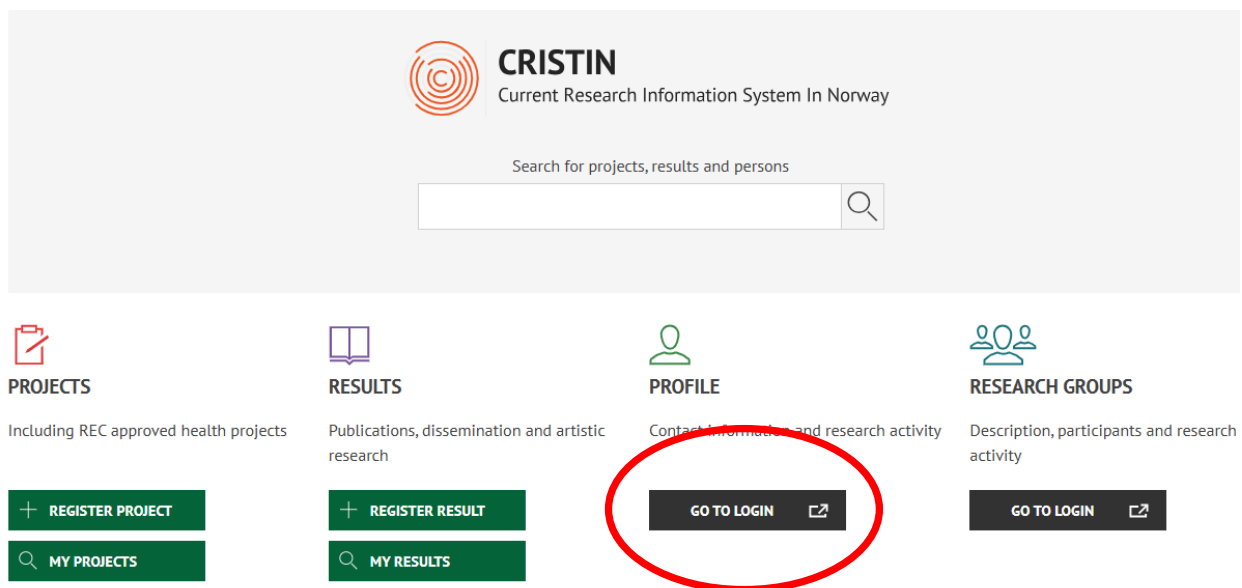


How to register in Cristin with KUF categories

1. To start registration under a KUF category in Cristin, you must use the old version of Cristin. You do this via the "new" Cristin:
 - a. Go to «new» Cristin (change language from Norwegian to English):
<https://app.cristin.no/>
 - b. Select **Go to login** under **Profile**:



2. You will now enter «old» Cristin.
 - a. Select institution Oslo National Academy of the Arts. You will automatically be forwarded to the Feide login. **Do not** use the Username and Password fields as shown in the image below. If you cannot log in, report to vitenarkiv@khio.no

Universities and colleges Hi

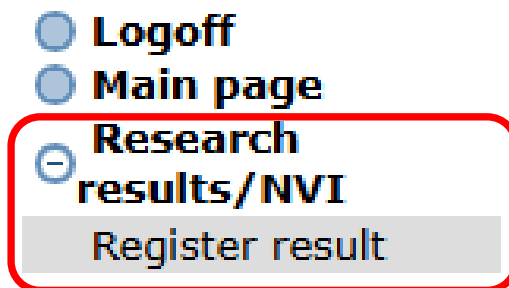
-- Select institution --

~~Username:~~

~~Password:~~

Log in

- b. Now that you are logged in, go to the menu on the left and select **Research results/NVI** and then **Register result**:



- c. You now see all the main categories. Go further via **Artistic and museum-related presentation** or **Artistic result** to see sub-categories. You can return to the menu in point 2.b at any time. to change category if you have selected one that does not match your result. Here you can see the sub-categories:

Artistic and museum related presentation:

Category:*

Enter the type of work you want to register:

Main category	Sub-category
Artistic and museum-related presentation	Museum exhibition Architectural exhibition Art exhibition Internet exhibition Other presentation

Artistic result:

Category:*

Enter the type of work you want to register:

Main category	Sub-category
Artistic result	Architecture Visual Arts Film Performing Arts Music - composition Musical performance

- d. Select role and then yourself via the **quick reference** list

Category:*
Artistic result - Visual Arts

Persons:*
Enter the person who has produced the work:

-- Choose from quick reference --

Also remember to add any academics you have collaborated with who are also to be credited in the same way as you. They will appear in the search field if they are registered in Cristin. You can also add people manually who are not registered in Cristin (in that case, after failed search select **Create a person**). If you have primary responsibility, other contributors can be mentioned in the summary of the result.

- e. Then select the original language and title of the work. Go ahead and fill out the rest of the registration to the best of your ability. Fields marked with a red star must be filled in, but remember to manually select the **Register additional information** field. This is where you can enter the summary so that others can see what the result is about:

Register additional information

Save **Cancel**

- f. After going to **Register additional information** to fill out summary, you can see a field meant for adding web links. **These links will not appear in the "new" Cristin.** If it is important for you to refer to links, they should be added manually to the summary instead.

URLs for universally accessible Internet resources

Data:

Full text:

Review:

Project:

Abstract:

g. Remember to save when you're done. Then enter the "new" Cristin to get the best possible overview of what the result looks like.

3. Edit result in "old" Cristin:

- a. Log in to "old" Cristin as shown above.
- b. Go into the menu on the left, select Research results/NVI and then Search results. Search up yourself.

- **Logoff**
- **Main page**
- **Research results/NVI**
 - Register result
 - Quick reference list of persons
 - Quick reference list of journals
 - My authorname
 - Search in results**
 - Help with results
 - Help with quick reference list

c. Press the number on the result you want to edit

1. **Vikøren, Live.**
My art. Khio 2024
KHIO

d. Select **Edit** at the bottom of the page.

Send an e-mail to vitenarkiv@khio.no if you need guidance on registering in Cristin.