

Information on summer closure, clearing, resetting and storage - 2020

This document describes how you should relate to the necessary work done throughout the summer in order to make the premises nice, clean and ready for a new school year.

The information is sent to you so that you should not have to lose important items, and to facilitate the work of those who will work on cleaning and preparing the school for a new fall semester.

Take special note of the deadlines, and please take contact with Drift if you have any questions - service@khio.no

Summer closure

The school is closed for all students as from June 27.

Clearing and resetting (** - see explanation below)

During the period 27 June to 16 August, the school will be made ready for the next school year. In order for thorough cleaning and necessary maintenance to be carried out, all students must clear out of school and reset their area by Friday, June 26.

Important:

Some academic departments have set their own deadlines for clearing and resetting student workplaces. The students are asked to relate to these. The deadlines are communicated by the departmental managers. Absolutely deadline is however Friday, June 26th.

Clearing and resetting implies:

- remove everything of own items from the school, including works, materials and furniture that do not belong to the school.
- throw away everything you want to get rid of. Four waste containers are available - one at the main site, one outside the Seilduksgalleriet, one outside the Scenetorget and one outside the Drift/IT-house in Fossveien 20. Make sure you sort out electrical waste, metal, chemicals, spray boxes and batteries from the residual waste, and contact Drift at service@khio.no for handling such waste.
- thoroughly clean the used kitchen areas, as well as empty and wash the refrigerators. Joint responsibility.
- clean the floor and refurbish and give the walls a coat of white paint if needed. White paint is supplied from Drift at the Service Center.
- remove everything that you have installed on/in walls and ceilings.
- empty wardrobes and cabinets. In the men's and women's wardrobes in the hallway between Kantina and Prosjekttorget, locks on cabinets will be cut and the contents discarded.
- at Dans, Teaterhøgskolen og Operahøgskolen, only cabinets that are unlocked will be cleaned during the summer. One must then expect that any content in the cabinet will be discarded. Locked cabinets must, at the start of the fall semester, be emptied and cleaned by the departments themselves.
- storage can only take place on areas that the departments have allocated for summer storage themselves (see storage information below). Exceptions to this apply only if agreed in writing with Drift.

Note:

It is the responsibility of the academic departments to ensure that classrooms are cleared in its entirety. It is expected that all department heads arrange the cleaning with the students so that everything in the rooms are thrown away - including what is pure rubbish and what has no owner.

We also ask that employees' offices, wardrobes and workplaces are kept tidy throughout the summer to facilitate the work for Renhold.

Storage

- if the academic departments wish, they can allocate rooms/areas within their own area for summer storage for students. It is only within this area that the department's students can store things during the summer. If another or additional storage space is needed, this must be clarified with Drift well in advance. The department heads must take responsibility for passing on information about the storage, including the deadlines they choose, to their students. Storage areas will not be cleanable until storage is completely discontinued this fall.
- storage cannot be done in common areas such as stairwells, corridors, wardrobes, project squares etc. Items placed outside the established and agreed storage areas will be discarded.

If the various departments do not allocate space for storage, students must bring all their items home.

Drift are required by the school's management to dispose of items that do not belong to the school, as well as items that are left outside the storage areas or outdoors. This also applies to things marked with names and phone numbers. Therefore, be sure to take care of items that you do not want to loose, or ask fellow students/colleagues to do it for you if you do not have the opportunity. No agreements can be made between the student and the department that depart from the established regulations for storage.

****** The concept of "resetting" of atelierer/studios and workplaces means that the students themselves must paint the walls of their atelierer/studio white, clean/scrape the floors and remove all their belongings and waste completely from school. Wardrobes and cabinets must also be cleaned and emptied.

Waste is thrown in containers outside the school, items that the department has authorized to store over the summer must be moved to the relevant storage room as determined by the department, and other items must be taken home/removed from the school. Items cannot be stored in the outdoor area around the school. Left behind items are discarded at the owner's risk.

Drift pays for and supplies necessary painting equipment and garbage bags on request, and Renhold can be requested for cleaning equipment.

- Drift can be contacted at service@khio.no
- Renhold can be contacted at 45413221 or e-mail toneveis@khio.no

Thank you for your help!

Kunsthøgskolen i Oslo, juni 2020