

Rules for permission to loan equipment from the Utstyrslager

Loaning terms:

The loaning period is 3 days. Extension of the loaning period is possible if the equipment will be used for exhibition, instruction or similar that runs for longer than a normal loaning period. This must however be clearly specified when a loaning request is made. Students must in such a case present a confirmation from the dean for the loaning period as well as a description of what the equipment is to be used for.

The loaned objects must be returned to the Utstyrslager before the loaning period expires.

The loaned objects must under no circumstance be handed directly over to the next borrower.

If the loaned objects is not returned within right time, the following will occur:

- For a first-time violation you lose your right to loan equipment for a period of 14 days after the loaning period. Delay for more than 5 days count as second time violation.
- Second time violation - you lose your loaning rights for 4 weeks.
- Third time violation - you lose your loaning rights for the rest of the school year.
- Have you lost your loaning rights and a third person loans equipment for you to use, you will both lose your loaning rights for the rest of the school year.
- If the borrower disagrees with a decision taken by the Equipment Warehouse on the borrower's behalf, complaints must be addressed to the Section Manager and NOT the Utstyrslager.

The borrower commits to be able to use the equipment correctly. Wrong use may harm the equipment.

In case of loss of or damage to the equipment the borrower shall immediately inform the Utstyrslager. It is not allowed to "modify" any loaned equipment. This implies; Removing parts, cut cables, drill holes, paint or in any other way alter the loaned equipment.

This is regarded as destruction of equipment and will result in liability.

Make sure that all the accessories are delivered together with the loaned equipment.

Accessories here means: remote controls, cables, covers, batteries, battery chargers etc. Any missing accessories are regarded as loss of equipment.

The borrower is obliged to report any theft of loaned equipment to the police.

The borrower is economically responsible for the equipment during all of the loaning period and is obliged to replace any loss or damage to the loaned equipment.