



Application for Special Needs Provision at School

You may apply for your studies and your exams to be adapted if you have a disability or a medical condition that leaves you at a substantial disadvantage. Such adaptation shall seek to compensate for the disadvantages engendered by your disability or medical condition.

The special needs provision shall not be so extensive that it gives you an advantage compared with other students. Students shall have their skills and knowledge tested on a par with the other students, pursuant to the requirements laid down in the curriculum.

This means you will not automatically be granted the adjustments you request.

Required documentation

The need for special needs provision must be attested to by a doctor or other relevant expert. For your application to be processed, the “Doctor’s or Expert’s Statement” form (see p. 2) must be attached to it. The doctor or expert must provide a brief assessment of the condition’s or disability’s scope and duration, and indicate its consequences for your ability to study. Applications for special needs provision on the grounds of reading and writing difficulties will require an extensive report from an expert.

Deadline

Contact the Academy as early as possible during the semester. You can contact the senior executive officer at your department for guidance. Alternatively, you can send an application directly to postmottak@khio.no. All enquiries shall be treated in confidence.

Last name:	First name:	Student no.:
Address:	Postal code:	City/town:
E-mail:	Tel.:	Applied before (yes/no):
Academic programme:		

I am applying for special needs provision during my entire academic career because of the following (tick a box):

ADHD	<input type="checkbox"/>
Impaired movement	<input type="checkbox"/>
Dyslexia	<input type="checkbox"/>
Asperger	<input type="checkbox"/>

Psychosocial difficulties	<input type="checkbox"/>
Visual impairment or blindness	<input type="checkbox"/>
Hearing difficulties or deafness	<input type="checkbox"/>
Other	<input type="checkbox"/>

Place and date

The student’s signature

Send the application to postmottak@khio.no with the subject line “Studieseksjonen/Søknad om tilrettelegging i studiehverdagen” (“Section of Academic Affairs/Application for special needs provision at school”).¹

¹ The normal processing time is two weeks after the application and documentation have been received.

Doctor's/Expert's Statement

This statement is to be used in conjunction with an application for special needs provision at school.

The information in this form is exempt from public disclosure pursuant to section 12 of the Freedom of Information Act and section 13.1(1) of the Public Administration Act.

To be filled in by a doctor/specialist:

Personal ID no. (11 digits):			
First name:		First name:	
Description of the illness/ disability /diagnosis:			
Does the illness significantly impact the student's ability to study? (tick a box):		Yes	No
Is the student being treated? (tick a box):		Yes	No
The condition is (tick a box):	Chronic	Acute	The condition is (tick a box):
How does the illness limit the student's ability to study:			
Recommended measures:			

Date: _____ Doctor's/expert's signature and stamp: _____