**KUNSTHØGSKOLEN I OSLO / OSLO NATIONAL ACADEMY OF THE ARTS
DOCTORATE PROGRAMME**

**Information PhD research fellows and supervisors**

**Periode after final assessment up to public defence**

Mentioned here are central points from the regulation<https://lovdata.no/dokument/SF/forskrift/2018-02-06-177>

**1. *Report of the evaluation committee***

§ 15-2:

 The assessment committee submits a reasoned assertion of whether the artistic doctorate result is worthy of being defended for the PhD degree. In this report, all parts of the submitted or presented documentation must be discussed in relation to the criteria in section 11.1. The report should take the form of an argumentation and conclude with a clear conclusion whether the artistic doctoral result should be approved or not. Possible dissenting opinions and individual statements by committee members should be included in the report, and shall be justified.

  The assessment committee submits its report to Oslo National Academy of the Arts.

The committee’s evaluation report should be delivered, at the latest, within three (3) months after the committee has received all parts of the artistic doctoral result.

This means the assessment committee submits their report no later than 3 months after the final assessment date.

**2. The candidates comments to the evaluation committe`s report**

§15-2:

The committee’s report is submitted to Oslo National Academy of the Arts, which forwards the report to the PhD candidate. The candidate is given ten (10) working days in which to submit written comments to the report. If the candidate does not wish to submit comments, he/she must notify Oslo National Academy of the Arts of this in writing as soon as possible.

 Any written comments by the PhD candidate must be sent to Oslo National Academy of the Arts. Oslo National Academy of the Arts is responsible for taking the final decision on the matter in accordance with section 16.

Once the committee has submitted their report, it is reviewed by the head of program and the research administration, and then sent to the candidate. According to the regulations you then have up to 10 working days to comment on the report.

Please note that your possible comments are to Oslo National Academy of the Arts, and not to the evaluation committee.

**3. Errata, correction of formal errors**

§15-3:

An artistic doctoral result which has been submitted or presented may not be withdrawn before the evaluation committee has determined whether it is worthy of being defended for the PhD degree.

After the PhD candidate submits the artistic doctoral project for evaluation, he/she will be allowed to correct formal errors in artistic doctoral work. A list of the errors that the candidate wishes to correct (an errata list) must be attached to the application. The application to correct formal errors may be submitted only once, and no later than four (4) weeks prior to the committee’s deadline for submission of its final report.

You can send an application to the research administration to have an errata list approved. Your application is first assessed by the head of program, then the research administration forwards it to the evaluation committee. Note that the deadline for errata is no later than four weeks before the committee submits its recommendation. This means the deadline is two weeks after the final assessment.

You may find examples of how to make an errata list here:

 <https://www.hf.uio.no/english/research/phd/thesis-evaluation/evaluation/erratalist.html>

**Public availability and archiving of the artistic doctoral work**

§ 18-1.Requirements for making the doctoral result public

The artistic doctorate result must be made public.

 The candidate must provide a brief written summary or presentation of the artistic doctoral result in English and Norwegian, possibly also in another language, if that language is used in all or parts of the doctoral result. This summary must be made public.

§ 18-2.Public availability

The artistic doctoral result must be made available to the public no later than two (2) weeks prior to the date of the public defence. The thesis should be made available in the form in which it was submitted for evaluation, c.f. section 15.1.

The doctoral result must be archived in a permanent format

There can be no restrictions placed on an artistic doctoral result being made publicly available, except in the event that a prior agreement has been reached concerning a delay in public access at an agreed upon date. Such a delay may be allowed so that Oslo National Academy of the Arts and any external parties which have partially or wholly funded the candidate’s PhD studies can determine their interests in potential patents. An external party may not require that all or part of a doctoral thesis be withheld from the public domain, c.f. section 6.

In the event of publication of the artistic doctoral result, the candidate must follow the applicable guidelines on the crediting of institutions. As a general rule, Oslo National Academy of the Arts must be listed as the author’s address in the publication if the institution has made a necessary and substantial contribution or laid a foundation so that the author could produce the publicly available work. Other institutions must be credited as well if they satisfy the conditions for what constitutes participation in the doctoral result.

Note that your whole artistic doctoral result must be made publicly available, and that you must archive the whole artistic doctoral result in KHIODA/Cristin, no later than 2 weeks prior to public defence.

Contact Anette Waller at the library, she can assist you.

Email: khioda@khio.no

**Public defence (disputas)**

§19:

The public defence of the artistic doctoral result must take place no later than two (2) months after Oslo National Academy of the Arts has found the artistic doctoral result to be worthy of a public defence.

The time and location of the public defence must be announced at least ten (10) working days prior to the scheduled date.

The committee that originally evaluated the artistic doctoral result must also evaluate the public defence. The public defence must be held in English or Norwegian, unless Oslo National Academy of the Arts approves the use of a different language.

There will normally be two opposing speakers, or discussants, at the defence. These two speakers must be members of the evaluation committee and will be appointed by Oslo National Academy of the Arts.

The public defence will be chaired by a person authorised by Oslo National Academy of the Arts. The chair of the defence will give a brief explanation of the procedures relating to the submission and evaluation of the artistic doctoral work. Then the PhD candidate will explain the purpose and findings of the doctoral artistic research project. The first opposing speaker begins the questioning of the PhD candidate and the second opposing speaker concludes the questioning. Oslo National Academy of the Arts may decide to distribute the tasks normally assigned to the opposing speakers and the candidate in a different way. After both opposing speakers have concluded their questioning, members of the audience will have the opportunity to comment. One of the opposing speakers concludes the questioning, and the chair of the defence concludes the defence proceedings (c.f. the Norwegian Association of Higher Education Institutions’ Guidelines for the Evaluation of Candidates for Norwegian Doctoral Degrees).

The evaluation committee submits its report to Oslo National Academy of the Arts in which it explains how it has assessed the public defence of the thesis. The report must conclude whether the defence was approved or not approved. If the defence is not approved, the report must provide an explanation for this.

Contact the communication department at Oslo National Academy of the Arts so that they can assist you and send out information in newsletter, webpage and other.

The research administration will print a simple information poster and hang in school and doors to the auditorium. Poster will be hung approx. 5-7 days prior to the public defence.

**Doctoral dinner**

This is not something that Oslo National Academy of the Arts is involved in as candidates cannot use the doctoral funds to cover this. However, many candidates will of course want to celebrate this event. A tipi f you want a doctoral dinner, and want to invite the committee, they must/ should all be invited well in advance, so that they have the opportunity to accept, and will not have booked their return flight/ departure.

The research administration will be happy to assist you in forwarding your invitation to the committee, or your supervisor may send it on your behalf.

**Progressplan for PhD research fellow (normal progression)**

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| **Deadline** | **What** | **Responsibility** | **How** |
| 38 months | (no later than 2 months after final appraisal)Application to submit errata | PhD candidate |  |
| 39 months | (no later than 3 months after final appraisal) Evaluation committees report | Evaluation committee |  |
| 39,5 months | (no later than 10 working days after committee report) PhD candidate send comments to evaluation committee´s report | PhD candidate |  |
|  | Decision wether the artistic doctoral result is worthy of a public defence  | Oslo National Academy of the Arts |  |
|  | (no later than 2 weeks prior to public defence)Making artistic doctoral result publicly available + archive in permanent format (KHIODA) | PhD candidate |  |
|  | (no later than 2 months after decision: worthy of defence) Public defence/ disputas | PhD candidate |  |