



MASTER OF FINE ART APPLICATION FORM 2018/2019

REQUIRED APPLICATION ATTACHMENT

Deadline for application: February 1st, 2018

To be filled out electronically, saved (as "BMA2018-application-attachment.pdf") and uploaded to SøknadsWeb:
<https://fsweb.no/soknadsweb/login.seam?inst=khio>

Please read the guidelines on page 3 and 4 thoroughly before filling out the attachment.

Personal information

Last name	First name (and middle name(s))	6-digit applicant no.*
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*Your applicant no. is listed in the e-mail confirmation you will receive after registering in our online application system (SøknadsWeb)

Proficiency in English (please see guideline on page 3)

Test / study programme / course	Result	Date
Are you currently attending a course in English or can you demonstrate English proficiency in other ways? (Please provide further details.)		

Bachelor's degree (or equivalent)

Degree / study programme	Educational institution	Study period (year started - year ended)
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Portfolio – contents. Please note that all techniques and descriptions must be in English.

No.	Image/video/ audio/text	Year of creation	Medium/technique	Title/subject	Size	URL (Y/N)
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

Link to web site containing sound or video file (if it exceeds 15 MB)	No. (according to list above):
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Check List

I have uploaded the following documents to SøknadsWeb (please check the boxes):

Check Box	Document	File Name	Format	Document Category in SøknadsWeb
	Application Attachment (this document)	<i>BMA2018-application-attachment.pdf</i>	PDF	<i>Other Documents</i>
	Documentation of bachelor's degree or equivalent	<i>Diploma-bachelor.pdf</i>	PDF	<i>Transcripts/Certificates</i>
	Proof of proficiency in English	<i>English.pdf</i>	PDF	<i>Other Documents</i>
	A recent portrait photo	<i>Portrett.jpg</i>	JPEG	<i>Other Documents</i>
	CV	<i>CV.pdf</i>	PDF	<i>Other Documents</i>
	Portfolio	<i>BMA2018-01.jpg, etc.</i>	JPEG/MP4/MP3/PDF	<i>Other Documents</i>
	Letter of motivation in English	<i>BMA2018-motivasjon.pdf</i>	PDF	<i>Other Documents</i>

History

Have you previously applied for admission to the Oslo National Academy of the Arts (KHiO)? If so, indicate year and study programme:

How were you informed about the Oslo National Academy of the Arts:

- Website
- Newsletter
- Open Academy
- Public lecture
- Advertisement
- Students or alumni
- Professors or guest teachers
- Other

Statement

As you apply, you declare that all the information that you have registered is correct and that documented works and all the other documents are also your own. Further, you declare that the email address you provide in SøknadsWeb, will be read by you. You are responsible for reading the information about the admission sent by Oslo National Academy of the Arts to this email.



APPLICATION GUIDELINES

To apply for the programme, you must register on the web portal Søknadsweb:
<https://fsweb.no/soknadsweb/login.seam?inst=khio>.

Log on using your Norwegian National Identification Number. If you don't have such a number, please click the button "login for users without Norwegian National Identification Number". You will then be directed to a login page where you register using your e-mail address as user name.

- Enter your personal information
- Select admission (button)
- Select study programme (drop down menu)
- Enter text note: the field is intended for relevant prior education, please enter the text like this: period, degree, institution, example: *2014-2017, Bachelor of Fine Art, Oslo National Academy of the Arts. **Important: Must be filled out.***
- Upload documents

If you do not enter the text note the first time you select application/study, you can add this text later by choosing *my applications* from the menu and pressing the button "change application". This is possible until the deadline has expired. The text note field is expandable and can contain many characters, but should only be used for prior education.

Admission requirements

Applicants to the Master's programme are required to hold a three-year degree in fine arts (Bachelor's degree of 180 credits or equivalent). The first degree must have included in-depth studies in the subject, course or course group amounting to at least 80 credits within the subject area of the master's programme.

Priority is given to the following criteria:

- Independent practice and artistic research
- Motivation
- Suitability for the programme
- Relevant previous experience

If you will complete your bachelor during the year of application, you must submit, via email, a transcript showing how far along you are in your programme of study. In addition, you *must* submit, via email, a scanned copy of your diploma once you obtain your degree, no later than July 1, 2018. If we do not receive such confirmation, any admission to the programme will be revoked and reassigned to a qualified applicant.

Proficiency in English

Applicants must be proficient in English.

Applicants with educational background from either outside of the Nordic countries, or from non-English-speaking countries, must demonstrate English proficiency by passing the TOEFL, <http://www.ets.org/toefl>, or the IELTS, <http://www.ielts.org/>, test (minimum score of 5.0), or with a high school transcript showing the completion of a minimum of 7 years of study of English as primary foreign language.

Applicants may demonstrate proficiency in English in other ways than mentioned above.

Motivation letter

You must submit a motivation letter of max 2 A-4 pages (800 words) in which you answer the following questions:

1. What interests you about the Master of Fine Art programme at Oslo National Academy of the Arts?
2. Describe your working method and process.
3. Contextualize your artistic practice. (Name an artwork, an artist, a text or an experience that is important to you and describe why.)

Some of the jury members are English speaking, and the motivation letter must be written in English. The interviews will also take place in English.



Portfolio guidelines

- Your portfolio should include documentation of your artistic practice.
- It is your choice what to include, as related to your application.
- Your documentation may be in visual, textual or other relevant form.
- You may submit maximum 10 artworks (including textual works, video and sound). *Only 10 works will be presented to the admissions committee.*
- All files submitted must be in the formats listed below, uploaded to our online application system *SøknadsWeb* and named according to the order in which you want them presented to the admissions committee
- Name each file with study programme code BMA (Master's Programme in Fine Art), followed by the year. Example: *BMA2018-01.jpg, BMA2018-02.mp4, BMA2018-03.mp3* up to, say, *BMA2018-10.jpg*.

Media	Format	Duration/Size
Video	MP4, Quicktime, AVI	No more than 3 min total for video/audio, max 15 MB per file
Images	JPEG	72dpi (standard resolution for screen display), max 15 MB per file
Audio	MP3	No more than 3 min total for audio/video, max 15 MB per file
Textwork – max, 5 pages	PDF	Max 15 MB per file

Additional File Upload Requirements:

The total size of uploaded files may not exceed *100 MB*. You may submit images (only JPEG), text (in PDF format), video and audio clips. For applications containing both video and audio clips, the total duration of all audio and/or video files combined may not exceed 5 minutes. For example, you may submit two video files and three audio files, each lasting one minute. *Video/audio entries exceeding this five-minute limit will not be presented to the admissions committee.*

If you have video or audio files that exceed 15 MB, these files must be uploaded to the Internet, i.e your own website, Vimeo, Youtube or similar. You cannot apply with more than 5 minutes of video and sound. Remember to link to the page of your uploaded work (below the portfolio content summary on page 1) and indicate with a Y(es) in the URL column that it can be found online. You are solely responsible for ensuring that the URL is correct, that the website works and that your works can be viewed in a standard web browser.

Document upload

For the application to be complete, it is required that you upload a set of documents. Please upload these under *My documents* in *SøknadsWeb*. See details in the checklist on page two and the guidelines on page three.

When you upload your documents, you will be asked to enter from-date and to-date. This is primarily intended for education and practice. For other documents, such as the required application attachment and the artistic works, you can set the date to when the file was last modified. Only the from-date is required, this is marked with a red star. Note that the date must be older than today's date.

You may log on multiple times and add new information and upload new documents until the deadline. Once the deadline has passed, you cannot change anything in your application.

Note: Because of a potential instability in all kinds of web services, we ask you to upload your documents as soon as you can, please do not wait until a few hours or minutes before the deadline. Should *SøknadsWeb* be down, try again in a while.

Interview

Applicants may be asked to attend an interview where they will be given the opportunity to clarify the application and their motivation for applying. Therefore, applicants should be available in the period **of week 11, 2018**.

Applicants who are prevented from meeting in person at Oslo National Academy of the Arts should make themselves available by Skype. **Interviews will take place in English.**

Answers will be sent out in week 12 or 13.



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